

Approved Minutes

Town of Mansfield
Communications Advisory Committee (CAC)
December 1, 2008 Regular Meeting
Audrey Beck Building - Conference Room B

Call To Order - 7:05 p.m. by Chairman Toni Moran

Members Present - Aline Booth, Joyce Crepeau, Leila Fecho, Patrick McGlamery, Toni Moran, Richard Pellegrine

Members Absent - Bill Powers

Staff Present - Jaime Russell

Approval of Minutes

November 3, 2008 - Richard Pellegrine moved to amend the minutes with the following additions: All names are spelled out instead of using initials and the date of the approved minutes should be added as October 20, 2008. The motion was seconded and passed.

November 17, 2008 - Aline Booth moved to approve the minutes with the correct spelling of McGlamery. The motion was seconded and passed.

Public

There was no public present.

Old Business

1 - Toni Moran will contact the Town manager, Matt Hart, and ask that he come to our December 15 meeting to discuss the budget process.

2 - Mission - Leila Fecho noted that we need to revise our goals and a report may be forthcoming at the next meeting.

3 - Comparable Towns - Materials have not yet been received from Windsor

4- The meeting calendar for 2009 was approved and is attached to these minutes (see attachment at the end of these minutes).

New Business

1 - Member discussed the taping by a volunteer Ric Hossack of the Town council meetings which the CAC thinks is a good idea. However, there was concern about the quality of the sound. Toni Moran will write to the Town Council, noting appreciation for the volunteer who does the taping. Some suggestions for improvement are requesting

the Mayor to ask that all, including the public speak directly into and close to the microphone; ask if there are any plans for the sustainability of the taping; and are there any plans to measure the success of the taping.

2 - Joyce Crepeau updated the CAC on the school building proposals. She expressed concern that not enough information is being communicated to the public. This issue will be going to a referendum sometime in the spring. Toni Moran will call Fred Baruzzi to invite him to meet with us to discuss this.

Communications - None

Proposed Agenda items for December 15, 2008

Old Business

Town Manager

School Building Committee update

Comparable Towns

Broadcast of Town Council meetings

Adjournment 8:50 p.m.

Respectfully submitted

Aline Booth

Attachment: Communications Advisory Committee 2009 Meeting Schedule

Communications Advisory Committee

2009 Meeting Schedule

(All meetings begin at 7:00 PM.)

- Monday, 1/26/09: Town Hall Conference Room C
- Monday, 2/2/09: Town Hall Conference Room B
- Monday, 2/23/09: Town Hall Conference Room C
- Monday, 3/2/09: Town Hall Conference Room B
- Monday, 3/16/09: Town Hall Conference Room C
- Monday, 4/6/09: Town Hall Conference Room B
- Monday, 4/20/09: Town Hall Conference Room C
- Monday, 5/4/09: Town Hall Conference Room B
- Monday, 5/18/09: Town Hall Conference Room C
- Monday, 6/1/09: Town Hall Conference Room B

- Monday, 6/15/09: Town Hall Conference Room C
- Monday, 7/20/09: Town Hall Conference Room C
- Monday, 9/14/09: Town Hall Conference Room B
- Monday, 9/21/09: Town Hall Conference Room C
- Monday, 10/5/09: Town Hall Conference Room B
- Monday, 10/19/09: Town Hall Conference Room C
- Monday, 11/2/09: Town Hall Conference Room B
- Monday, 11/16/09: Town Hall Conference Room C
- Monday, 12/7/09: Town Hall Conference Room B